

CREDIT CARD AUTHORISATION

Do you or your guests want an easy way of checking out and want to pay by credit card in advance? All we need to make this happen seamlessly and securely are the following details:

I hereby confirm that I will be responsible for the hotel costs.

BOOKING INFORMATION

Guest name/
guests of company: _____ Reservation number: _____

Arrival date: _____ Departure date: _____

The following costs will be covered.

- | | |
|--|---|
| <input type="checkbox"/> All costs | <input type="checkbox"/> Accommodation only |
| <input type="checkbox"/> Accommodation and breakfast | <input type="checkbox"/> Other: _____ |

CREDIT CARD INFORMATION

- | | | |
|-------------------------------|-------------------------------------|---|
| <input type="checkbox"/> Visa | <input type="checkbox"/> Mastercard | <input type="checkbox"/> American Express |
|-------------------------------|-------------------------------------|---|

Name on card: _____

Credit card number: _____ Expiry date: _____

COMPANY INFORMATION:

BILLING ADDRESS:

Company: _____

Contact: _____

Address: _____

Telephone: _____

Fax: _____

Email: _____

I hereby confirm that the above information is correct. By signing this, I authorise Scandic Hotels Deutschland GmbH to charge the credit card as indicated above. I accept the General Terms and Conditions.

(Stamp) Signature

Date

Please send us the completed cost acceptance form by email to reservation.potsdamerplatz@scandichotels.com or by fax to +49 (0) 30 700 779 22 11.